



## Chemical Spills policy

2023

### NQS

QA2	2.2.1	Supervision - At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
	2.2.2	Incident and emergency management - Plans to effectively manage incidents and emergencies are developed in consultation with relevant authorities, practised and implemented.

QA3	3.1.2	Upkeep - Premises, furniture and equipment are safe, clean and well maintained.
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### National Regulations

Regs	85	Incident, injury, trauma and illness policies and procedures
	97	Emergency and evacuation procedure
	106	Laundry and hygiene facilities

### Aim

To ensure that, should a chemical be spilled in the service, that it is cleaned up immediately in a safe manner.

### Intersection with other policies

Emergency Management and Evacuation Policy

Emergency Service Contact Policy

Incident, Injury, Trauma and Illness Policy

Physical Environment (Workplace Safety, Learning and Administration) Policy

### Who is affected by this policy?

Child

Parents

Family

Educators

Management

Visitors

Volunteers

### PROCEDURE

- Remove children from the area.
- Contain the spill. Ensure that it is cleaned up thoroughly, immediately and safely.
- Approach with care when cleaning and follow instructions on Material Safety Data Sheet. Some chemicals may lack colour or odours, but may still be dangerous. Never assume a chemical is harmless



- Identify chemicals and potential hazards by using the appropriate Material Safety Data Sheet.
- Use the manufacturer's recommendations to clean up the spill appropriately.
- Decontaminate or dispose any equipment or clothing associated with the spill.
- Dispose of any equipment should the spill have made it unsafe for further use.
- Reflect on procedures to analyse how this incident occurred and how the incident could be prevented in the future or minimised and eliminate risk spill.

## Source

**Education and Care Services National Regulations 2011**  
**National Quality Standard**  
**Centre support weekly policy reviews**  
**Child Safe standards**  
**Occupational Health and Safety Act 2000**  
**Occupational Health and Safety Regulations 2001**

## Review

The policy will be reviewed annually.

The review will be conducted by:

- Management
- Employees
- Families
- Interested Parties

### Related Telephone Numbers

- Early Childhood Directorate 1800 619 113
- NSW Health 9391-9000
- Health Direct 1800 022 222
- Emergency Services 000
- ACECQA 1300 422 327
- Police 000
- Office of the Children's Guardian 8219 3600

## Amendment History

Version	Amendment	Short Description
106	Update approved provider	Approved provider update



This policy will be updated to ensure compliance with all relevant legal requirements every year. Appropriate consultation of all stakeholders (including staff and families) will be conducted on a timely basis. In accordance with Regulation 172 of the *Education and Care Services National Regulation*, families of children enrolled will be notified at least 14 days and their input considered prior to any amendment of policies and procedures that have any impact on their children or family.

Date: 25<sup>th</sup> July 2023  
Version: 106  
Last Amended By: Veronica Klumper-Peters  
Next Review: 25<sup>th</sup> July 2024  
Position: Approved Provider/Managing Director

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